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Annual General Meeting Minutes 2023

Venue: Online Zoom Platform

Date: Saturday 21st October 2023

Time: 5.00 pm NSW / 4.00 pm QLD / 2.00 pm WA / 4.30 pm SA / 5.00 pm TAS / NT 3.30 pm NT / 5.00 pm Vic.

Attendees: Committee : **Greg Smith**, Paul Sparkes, Bonnie Mason, Beth Allott, Les Simpson, Ray Hardy, Tim Fox, Liane Gordon, Perry Jackson, Steve Croft, Brian Ross, Alex Allott, TAA R-E-P's: **Glenn McMahon**, Leslie White, Peter Starr. Members: Sue Wallace, Venke Mannes, Heather Pender, Jon Allott, Albert Gentleman, Tania Olsen, Tony Lawson-Brown, Marian Rogan

Apologies: Steve Croft, Helen Wreford, Ian Fenton

Document Pages: 8 Attached Committee Report documents : 7 (11 pages)

1. GS declared the meeting open at 5.05 pm NSW time. The committee and members were thanked for their attendance. He advised that the meeting would be recorded if possible as we were experiencing some technical difficulties. There were no objections to this.
2. GS called for the Membership Officer to confirm attendees' and current memberships. The Secretary entered the attendees names. BA confirmed that all in attendance are current TAA members and have full voting rights under our constitution.
3. GS asked all in attendance if they have read the previous years AGM Minutes. The document was emailed to all Club Representatives after the meeting and has been posted on our website for the last year. Exception was for one week in September when the site was down for rebuilding.

All agree that they have read the minutes from last year.

GS called for Business from the previous AGM. Nil received.

FWD: LS that the AGM Minutes from 2022 be accepted as true and correct

2nd: RH All agree



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4. GS: Committee Reports: They have been sent out to clubs and posted on the website. Messages left on our official members Facebook page where to find them.

GS: Asked if there was any business arising from these reports. No business arising.

GS: Asked the Treasurer (BM) to discuss her report. BM gave us short overview on her report. Advising that TAA have engaged an external independent bookkeeper to prepare our annual reports and ensure our accounting and finances are compliant with government guidelines and any state and national laws.

BM asked if there were any questions on the TAA financials. Nil questions from the floor.

Motion to accept our financial reports: PS 2nd: LS Carried

The committee reports will be attached to this document.

President: Greg Smith

Vice President: Paul Sparks

Secretary: Les Simpson

Treasurers. Annual financials. Profit and Loss/Statement of Accounts

Membership Officer: Beth Allott

Hunting Adviser: Ray Hardy

Score Recorder: Liane Gordon

5. GS asked members if there are any further questions on the Committee Reports.

To accept reports FWD: GS 2nd: PS Carried



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6. GS: Constitution Changes requested by the committee. Changes are in Red.

Constitution adjustments for the 2023 AGM

Proposed by the Membership Officer: Supported by the Executive Committee

3.1 Affiliation

1) Ordinary Affiliate Organisations shall as a provision of the Organisation's constitution, require that all members of the Organisation be financial members of the TAA.

2) Ordinary Affiliate Organisations shall elect a TAA Representative which shall be an Executive position of the Organisation, The TAA representative shall represent their respective organisation and constituents at all TAA general meetings.

3) All subsequent renewals of affiliations will be subject to the same conditions of the original affiliation.

3.1.1 Application process for TAA affiliation

1) An application by an Organisation for membership of the TAA association:

a. Shall be made to TAA in writing (including by email or other electronic means) using the prescribed form, and signed by two Executive Officers of the Organisation.

b. Be accompanied with a commitment to acknowledge the affiliation, within the organisation's own constitution on acceptance. The commitment shall agree to comply with this Constitution and requirements herein.

c. Shall include contact details of the applying organisation and that of its serving committee members.

d. Shall include any other information as required by the executive committee.

3.1.4 Cessation of affiliation

1) An Organisation ceases to be an affiliated member of the TAA association if: a. They resign membership.

b. Are expelled from the association.

c. Fail to pay the annual membership fee under clause 3.1.3 (2) within one month after the fee is due.

d. Fail to provide all documentation within one month after the fee is due.

GS discussed the need for some minor changes. The changes were discussed.

FWD: accept the changes BA 2nd: LS Carried



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Guidelines

- 1) Guidelines form a basis for TAA Associations and members to use when hosting and running National and **State Titles**. They include:
 - a. Code of conduct.
 - b. Shoot Guidelines.
 - c. Equipment Guidelines.
 - d. National and State Titles Guideline.
 - e. All guidelines shall be available for viewing on the TAA website.
- 2) Guidelines can only be changed when the Executive Committee, together with the TAA Club Representatives, agree that change is for the benefit of TAA members and the fair running of the National and **State Titles**. Voting will follow 4.9 Voting and Decisions. (**National Titles and State Muster Shoots**)
- 3) Ordinary members can propose changes. The change and reason for it are to be sent in writing, either postal or electronically to the TAA Secretary. This correspondence, together with the outcome, is to be acknowledged after a decision has been reached by the committee and club representatives.

State Titles removed. Replace with "State Muster".

To be changed for State Shoot Musters only.

NO Change for National Guidelines. State Shoot Guidelines to be changed to reflect more relaxed guidelines to allow all clubs to apply. State Shoot applications and Flyers must clearly state events and scoring process.

FWD: we accept the changes to the guidelines PS 2nd: RH Carried

7. GS: Increase in member fees. Committee proposal. Refer to the Presidents and Secretary's letters attached for more information. Letter to Members.

FWD: Due to increases in costs and financial projections the committee have spent many hours in meetings and must propose the following increases in membership fees to ensure TAA remains financially viable for the future.

There was an open discussion in relation to the changes. Equipment replacement and purchase of new equipment to improve the service to members. Like computer software and updating equipment wearing out. Increased projections with insurance costs over the next three years.



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PS: commented on the committee advising that some of the committee members are still not claiming expenses like postage. And that they should not be doing this. It was an issue when he was on the committee. GS: stated that these people are passionate about supporting TAA and want to do this. LS: as we become a larger organisation we need to make sure that we are financially viable. Allow the committee to be confident that we can cover all our running costs. Therefore claim back all expenses.

FWD: The committee propose an increase in member fees per annum: To

Adults \$40 pa Family \$90 pa includes 2 x adults and 2 x children to 17yrs
Clubs and Jnrs \$20 pa

PS: Asked for clarification on family cost. BA: advised that after 2 children the cost will be \$20 per child. LS: Discussed the option if families are experiencing financial hardship. It will up to the club management to identify this and use the option of our annual Club Development Fund program to assist in these cases.

FWD: Executive Committee 2nd: PS and RH Carried

8. Sue Wallace: Discuss \$10 per archer TAA donation for National Title Musters and State Musters. Open discussion of the process that was agreed on in a previous AGM by members. Discuss the options of a small increase to all members to cover this. SW putting forward that there is a small group that attend all shoots and pay the fee. After an open discussion we agreed to leave this in place. If members would like this fee re-visited it can be at the next AGM.

9. GS: The committee requests the ratification from members. The committee decided to reduce the guidelines for State Musters. Effectively making them a non title shoot. This was done to encourage and enable more clubs to run State Musters. This has been a great success.

The Committee request ratification from the members on the following:



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A) Adjust the Constitution to delete State Title Shoots. They are to be known as State Musters only. Non-Title Shoots.

B) Adjust the Shoot Guidelines to allow State non-Title Musters and **NO** change for National Title Musters. Further that the word Muster replaces Shoot. To be uniform.

FWD: PS Seconder: TF Carried

10. GS: Life Membership under TAA Constitution 3.2.1.5 b.

Our current Life members are: Ian Fenton, Keith Speight, Adrianna Speight and Les Les Simpson.

For Member ratification:

Mrs. Jane (Sarge) Bell Proposed by BA and supported by the Committee.

Mr. Peter Bell Proposed by BA and supported by the committee.

Mr. Graham Foster Proposed by LS and supported by the committee.

FWD: LS 2nd: PS Carried

11. GS stands his committee down and invites Mr. Glenn McMahon TAA R-E-P to take the chair.

GM: thanked the 2022/3 committee for their hard work throughout the year.

12. GM: Directs the Secretary to table the Nominations for positions and votes.

LS: There has been only one person nominated for each position except Club Club Communications Officer.

President:

Mr. Greg Smith



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Vice-President:	Mr. Paul Sparks
Treasurer:	Mrs. Bonnie Mason
Secretary:	Ms. Tania Olsen
Membership Officer:	Mrs. Beth Allott
Hunt Advisor:	Mr. Ray Hardy

GM: Asked for nominations from the floor for Club Communications Officer 2023/4..
GS advised the members that member Tane Hardwick QLD has expressed interest in the position to him in writing.

GM: asked for any other nominations from the floor. Nil received.

GM: accepted Tane Hardwick's nomination. 2nd: LS Carried

GM: FWD that we accept these members into their positions as recorded in this document. 2nd: LS Carried

13. GM: invited the new President and committee to take their places.
14. GS thanked GM for his service at this AGM and all previous AGM's.
15. GS: announced the National Committee Voted positions. Welcome!

Public Officer: Mr. Les Simpson
Alliance Co-Ordinator: Mr. Greg Smith
Risk and Safety Officer: Mr. Ray Hardy
Shoot Director: Mr. Tim Fox
Traditional Skills Officer: VACANT
Coaching Officer: Mr. Les Simpson
Web Content Manager: Mr. Alex Allott
Score Recorder: Mrs. Liane Gordon

16. GS directed the new committee to take their places.
17. GS: Requests the Treasurer to have the bank details changed to reflect the new Secretary as a bank signatory and the previous Secretary's name to be removed.
FWD: LS 2nd: RH Carried
18. GS: called for business from the floor. There was no business to discuss. GS thanked



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all for their attendance and closed the meeting at 6. 00 pm NSW time.

19. Minutes recorded by Mr. Leslie Michael Simpson. Signature: 

20. Minutes checked and accepted by Mr. Greg Smith as a true record of events.

Mr. Greg Smith TAA President: Signature: 

Date signed: 26/10/2003

Reports attached to this document:

Presidents Report

Vice-Presidents Report

Membership Officer

Secretary

Hunt Adviser

Score Recorder Sub-Committee R-E-P and Newsletter

Profit and Loss Statement

Statement of Receipts and Payments